

Williams' Barn Terms & Conditions of Hire  
These Terms and Conditions apply to weekly bookings

The Objectives of Terms & Conditions are:

- To protect all parties through providing a better understanding of their contractual obligations.

Charges and Payment

1. A deposit or pre-payment is required for all bookings, the amount will be specified in the booking confirmation.
2. A non-returnable booking fee of 33% of the total price is payable (see item 13).
3. Full payment is required 28 days prior to the commencement date. All charges are quoted inclusive of VAT.

Confirmation by the Client

4. All bookings are considered as provisional until the booking fee has been paid
5. The Clients must return the booking fee within five working days of the date of issue or, if such time is not available prior to the date of arrival, within 48 hours of the date of issue. If the fee is not received by Williams' Barn within this period, Williams' Barn reserves the right to release the provisional booking and re-let the facilities.
6. Numbers must be advised to Williams' Barn at the time of booking. Under no circumstances should more than the maximum number of people as stated on our website and brochure occupy the property.
7. The grounds and gardens of Williams' Barn may not be used for camping or the pitching of caravans or trailers.

Damage / Loss

8. The client is responsible for all of the property during the period of the booking. Any damage to rooms or their contents incurred as a result of the client or their guests actions will result in a charge to remedy such damage.
9. Williams' Barn does not accept any responsibility or liability in respect of loss or damage to any property or equipment brought onto the premises.
10. Williams' Barn cannot accept liability for losses arising from incidents outside of its control including breakdowns of domestic appliances, plumbing or wiring failures or from exceptional weather conditions.

Amendments by the Client

11. Under no circumstances can additional guests occupy the property other than those stated on the booking form.
12. Reduction in the duration or contracted value should be subject to Williams' Barn Cancellation Policy as detailed below.

Cancellation by the Client

13. In the unfortunate circumstances that you have to cancel or postpone your confirmed booking at any time prior, Williams' Barn will make every effort to re-sell the facilities on your behalf. Williams' Barn charges on the cancellation of bookings are calculated as detailed below and are based on the total value of the confirmed booking.

| Period of notice given before booked date | Cancellation Fee |
|---|------------------|
| More than 60 days                         | 10%              |
| 60 – 31 days                              | 33%              |
| 30 – 15 days                              | 66%              |
| 14 days or less                           | 100%             |

14. Any cancellation should be advised to Williams' Barn in the first instance verbally, and be followed up in writing with the cancellation taking effect only when the written instruction is received.

15. Definitive cancellation charges can only be confirmed to you after the intended date of your booking, when we shall reduce the charge by the amount any alternate business we have been able to secure on your behalf. Any refund of charges will be made within 14 days of the end of the booking.

#### Amendments or Cancellation by Williams' Barn

16. Should Williams' Barn, for reasons beyond its control, need to make any amendments to your booking it reserves the right to offer an alternative choice of facilities.

17. Williams' Barn may cancel the booking

(a) If the booking might, in the opinion of Williams' Barn, prejudice the reputation of Williams' Barn.

(b) If the Client is more that 28 days in arrears of previous payments to Williams' Barn.

(c) If Williams' Barn becomes aware of any alteration in the Clients financial situation.

18. Williams' Barn reserves the right to repossess the property at any time should the client or any member of the client's party cause damage to the property. Williams' Barn will not be liable for refunds of any remaining portion of the booking paid and received under these circumstances.

#### IMPORTANT

#### NO SMOKING OR PETS

#### PLEASE BE AWARE THAT WILLIAMS' BARN GARDEN IS ENCLOSED BUT NOT SECURE

Williams' Barn has taken every care to ensure the accuracy of the property description. E&OE

#### Arrival and Departure

Please note that arrival time at Williams Barn is after 4pm on the first day of your holiday and the departure time is before 10.45am on the last day of your holiday.

Bookings are only accepted on the basis that you agree that the above terms and conditions represent the entire basis of the agreement between us.

Please sign, date and return a copy of these terms and conditions with your booking deposit/payment

|                       |                             |           |
|-----------------------|-----------------------------|-----------|
| Name                  | Date                        | Signature |
| Total number in party | Adults _____ Children _____ |           |
| Booking dates         | from _____ to _____         |           |

Please return this form with your remittance made payable to W.I.T Harrold, and send it to Williams' Barn, Nethergate Farm, Guestwick, Dereham NR20 5QR on receipt of cleared funds your booking will be confirmed in writing.